

THE VILLAGE AT HIGHLANDS RANCH

September 11, 2018

This meeting of the Board of Directors was called to order at 1:00 P.M.

Quorum

Pat Morrison Ann Kitchin Roy Liljehorn Roch McGrath Dee Zall

Tony Hjelmstad was present for the ARC.

Chris Dunn was present for Perennial Landscape.

Randy Watt was present for the Managing Agent, WSPS, Inc.

Approval of Minutes

The minutes of the Board meeting held on August 14, 2018, were unanimously approved pending the investigation into the accuracy of Item B6 under Landscape Maintenance..

Homeowners' Forum and Guests

5717 and 5775 were present to observe.

Architectural Review Committee (ARC)

- A. Updates: Mr. Hjelmstad's report was reviewed. Mr. Hjelmstad requested quicker Board responses to ARC requests for Board approvals/denials. The Board Secretary, Pat Morrison, will be responsible for updating ARC regarding Board approvals/denials.
- B. OWL Council: Meeting next day, September 12, 1:15p.m., at 8979 Lane.

Landscape Maintenance

- A. Perennial Updates: Mr. Dunn reviewed his report. Mr. Dunn will continue to notify the Board of any upcoming chemical applications. Irrigation to be shut down the end of September. Residents with new trees and shrubs planted this year need to continue watering after the water is shut off if there has not been a lack of rain or snow. For watering guidelines, residents are asked to refer to our website: <http://villageathighlandsranch.com>, and then click on "Approved Trees/Shrubs." Once there click on the guidelines: "Water schedule trees and shrubs."
- B. New/Outstanding Work Requests:
 - 1. Pruning of lower hanging branches: Completed per estimate.
 - 2. Protocol for emergency service calls: For regular or after hours, Homeowners should contact Westren States first. Mr. Watt will contact Mr. Liljehorn and/or Mr. McGrath, and then one of these two Board members will contact Perennial Landscape.
 - 3. Credit for removal of bushes at 9057: Credited: \$67.
- C. Status of HEH's replaced: Mr. Dunn reported that heads are generally replaced with new heads as cleaning of old heads costs more than installing new ones.

Management Report and Financials

- A. Financials and Disbursements: Were reviewed and accepted. Signature cards updated.
- B. Rebate update on HEHs from Centennial Water: Received: \$120.
- C. 2019 Budget Draft: Mr. McGrath has been working with the Reserve Plan. Mr. Watt will prepare the Operating draft for Board review.

Old Business

- A. Maintenance of Trees Along Gleneagles Pkwy: Metro. District Director of Forestry (Dennis Donovan) provided an email claiming the trees belong to The Village.
- B. Tree Roots at Corner Park: Mr. Liljehorn reported that the tree roots would be best left alone according to interviews with various arborists.

New Business

- A. Newsletter Input: Parking in streets and driveways.
- B. Open Board Work Session 9/4: Topics Covered: Tree care, turf care, and extension of paint cycle are under consideration.

- C. Extension of Paint Cycle: Mr. Liljehorn is working with John O'Leary to consider extending the paint cycle in favor of required maintenance on bay/wood windowsills and a few chimneys' trim.
- D. Major Tree Pruning and Maintenance: Mr. Liljehorn reported some confusion in regard to the type of pruning to be estimated. Clearing the buildings is much different than a major structural prune. An estimate for a major structural prune has been received in the amount of \$20,000, which corresponds to each of the three painting phases. In addition, Mr. Liljehorn also received an estimate to treat the Ash Borer with a trunk injection at a cost of \$180 per tree (64). Mr. Liljehorn will be sending out "Request for Quote" to four tree services for a three-year contract that outlines the Scope of Services for The Villege's 300 trees.
- E. Street/Driveway Parking: Reminder to be sent in newsletter.
- F. Dead Animal Pick up/Removal: There is a Sheriff (Non-Emergency) number in the Homeowner's Directory for free response.
- G. Budget -work session for Board members set: October 4, 9:00a.m., at 9099 Court.

Adjournment

There being no other business to come before this meeting, upon motion duly made, the meeting was adjourned at 3:10 P.M.